

**MINUTES OF MEETING
BRADBURY
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Bradbury Community Development District was held Tuesday, **January 3, 2023** at 9:15 a.m. at 346 E. Central Ave. Winter Haven, Florida.

Present and constituting a quorum:

Lauren Schwenk
Chuck Cavaretta
Daniel Arnette

Vice Chairman
Assistant Secretary
Assistant Secretary

Also present were:

Jill Burns
Lauren Gentry
Rey Malave *via Zoom*
Molly Banfield *via Zoom*

District Manager, GMS
District Counsel, KVV Law
District Engineer, Dewberry
District Engineer, Dewberry

FIRST ORDER OF BUSINESS

Roll Call

Ms. Burns called the meeting to order and called the roll. Three Board members were present constituting a quorum.

SECOND ORDER OF BUSINESS

Public Comment Period

There were no members of the public present for the meeting.

THIRD ORDER OF BUSINESS

**Approval of Minutes from the November 16,
2022 Board of Supervisors Meeting**

Ms. Burns presented the minutes from November 16, 2022 Board of Supervisors meeting. She asked for any questions, comments, or corrections to those minutes. Hearing none,

<p>On MOTION by Ms. Schwenk, seconded by Mr. Cavaretta, with all in favor, the Minutes from the November 16, 2022 Board of Supervisors Meeting, were approved.</p>
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FOURTH ORDER OF BUSINESS

Ratification of Amended Notices of Intent to Award Phase 1 & 2 Project Work

Ms. Burns stated that at the previous meeting the Board reviewed and ranked proposals for Phase 1 and Phase 2, and it was decided to award just Phase 1. She noted that subsequent to that meeting, the Chair decided to award the Phase 2 based on the rankings that the Board had already adopted. She stated that those notices were sent, and this was just a ratification of sending the notice for Phase 2 and both projects were awarded to Kearney including the offsite.

On MOTION by Mr. Cavaretta, seconded by Mr. Arnette, with all in favor, the Notices of Intent to Award Phase 1 & 2 Project Work, was ratified.

FIFTH ORDER OF BUSINESS

Consideration of Resolution 2023-07 Making Findings and Ratifying Staff's Actions in Sending Amended Notices of Intent to Award for Project

Ms. Burns stated that this was a resolution summarizing all the work that was done so that the Board is ratifying those actions by staff and the Chair.

On MOTION by Ms. Schwenk, seconded by Mr. Arnette, with all in favor, Resolution 2023-07 Making Findings and Ratifying Staff's Actions in Sending Amended Notices of Intent to Award for Project, was approved.

**Rey Malave joined the meeting at this time.*

SIXTH ORDER OF BUSINESS

Consideration of Contract Agreement with Polk County Property Appraiser

Ms. Burns stated that this was their annual renewal so that they could collect on the tax roll for November 2023.

SEVENTH ORDER OF BUSINESS

Consideration of 2023 Data Sharing and Usage Agreement with Polk County Property Appraiser

Ms. Burns stated that this agreement was for their office to not disclose exempt parcels. She noted that she would be happy to answer any questions. Hearing none,

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On MOTION by Mr. Cavaretta, seconded by Mr. Arnette, with all in favor, the Contract Agreement with Polk County Property Appraiser and the 2023 Data Sharing and Usage Agreement with Polk County Property Appraiser, were approved.

EIGHTH ORDER OF BUSINESS

Staff Reports

A. Attorney

Ms. Gentry had nothing to report to the Board.

B. Engineer

Mr. Malave had nothing to report to the Board.

C. District Manager’s Report

i. Approval of Check Register

Ms. Burns noted that financial statements were included in the agenda package for review and no action was required.

On MOTION by Ms. Schwenk, seconded by Mr. Arnette, with all in favor, the Check Register, was approved.

ii. Balance Sheet & Income Statement

Ms. Burns noted that financial statements through November were included in the agenda package for review and no action was required.

NINTH ORDER OF BUSINESS

Other Business

There being none, the next item followed.

TENTH ORDER OF BUSINESS

Supervisors Requests and Audience Comments

There being none, the next item followed.

ELEVENTH ORDER OF BUSINESS

Adjournment

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On MOTION by Ms. Schwenk, seconded by Mr. Cavaretta, with all in favor, the meeting was adjourned.

Jill Burns

Secretary/Assistant Secretary

Rennie Heath

Chairman/Vice Chairman