

**MINUTES OF MEETING  
BRADBURY  
COMMUNITY DEVELOPMENT DISTRICT**

The Audit Committee meeting of the Board of Supervisors of the Bradbury Community Development District was held Wednesday, **April 26, 2023** at 10:15 a.m. at 346 E. Central Ave. Winter Haven, Florida.

Present and constituting a quorum:

Lauren Schwenk  
Chuck Cavaretta  
Daniel Arnette

Vice Chairperson  
Assistant Secretary  
Assistant Secretary

Also present were:

Jill Burns  
Jennifer Kilinski  
Rey Malave *via Zoom*  
Molly Banfield *via Zoom*

District Manager, GMS  
KVW Law  
Dewberry  
Dewberry

**FIRST ORDER OF BUSINESS**

**Roll Call**

Ms. Burns called the meeting to order and called the roll. Three Board members were present constituting a quorum.

**SECOND ORDER OF BUSINESS**

**Public Comment Period**

There were no members of the public present for the meeting.

**THIRD ORDER OF BUSINESS**

**Audit Services**

**A. Approval of Request for Proposals and Selection Criteria**

Ms. Burns stated included in your package is the request for a proposal for auditing services starting in Fiscal Year 2023 and the selection criteria. Unless anyone has any questions, Ms. Burns noted they are looking for a motion for staff to issue that RFP and approve the selection criteria.

On MOTION by Ms. Schwenk, seconded by Mr. Cavaretta, with all in favor, the Approval of Request for Proposals and Selection Criteria, was approved.
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Bradbury CDD

**B. Approval of Notice of Request for Proposals for Audit Services**

**C. Public Announcement of Opportunity to Provide Audit Services**

Ms. Burns announced the opportunity to provide audit services to Bradbury Community Development District.

**FOUR ORDER OF BUSINESS**

**Adjournment**

On MOTION by Mr. Cavaretta, seconded by Mr. Arnette, with all in favor, the meeting was adjourned.

*Jill Burns*

Secretary/Assistant Secretary

*Rennie Heath*

Chairman/Vice Chairman